

FREE Job Search Assistance  
EXCLUSIVE for full Migration Bureau clients only

**FAST-TRACK**

# VISA & JOBSEEKER PROGRAMME

For new settlers to the United Kingdom



*Do you want to secure visas and a job offer in the United Kingdom?*

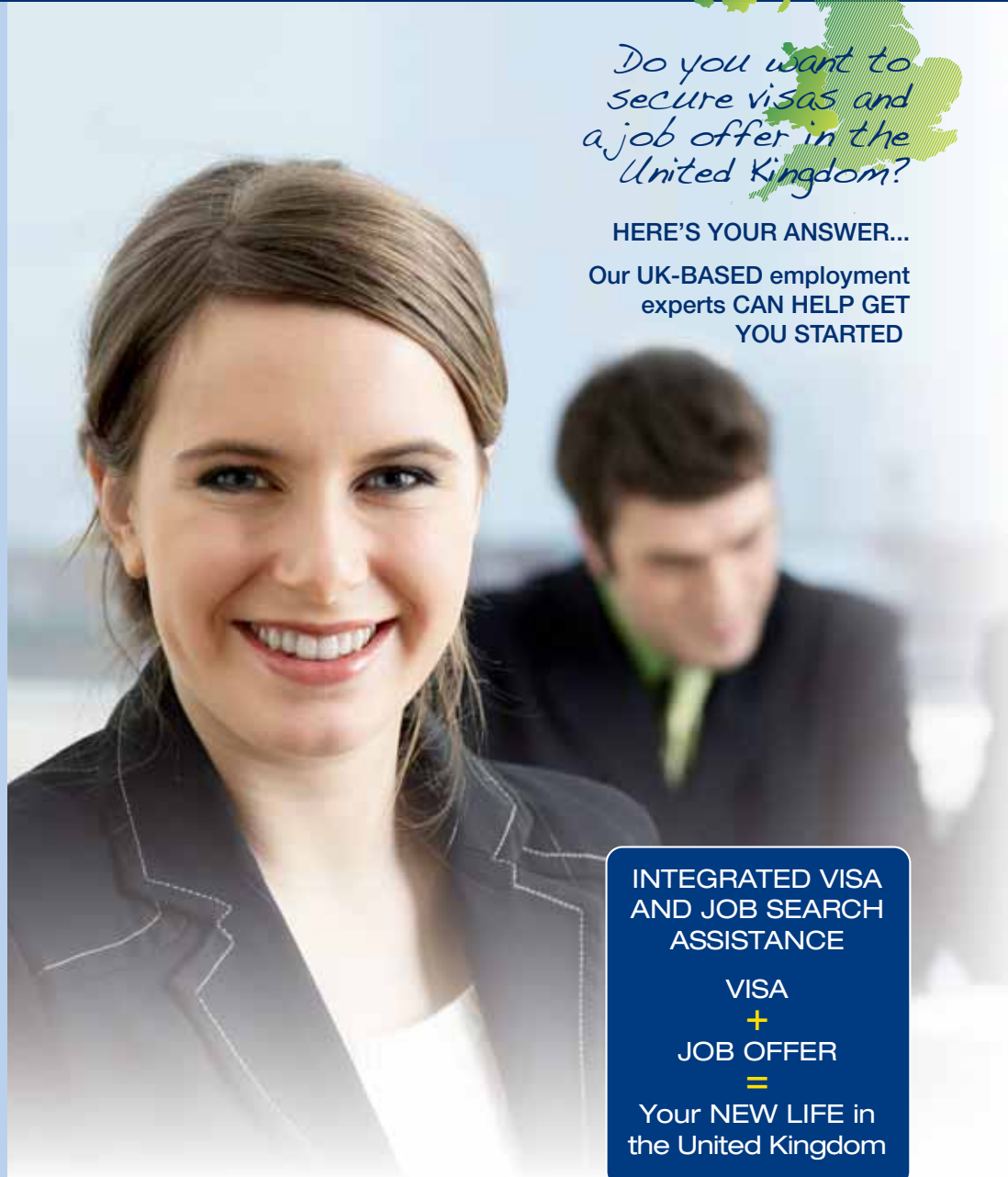
HERE'S YOUR ANSWER...

Our UK-BASED employment experts CAN HELP GET YOU STARTED

## Most SKILLED OCCUPATIONS HANDLED

- Trades
- Engineering
- Technical
- R&D
- IT and Communications
- Medical
- Engineering
- Construction
- Education
- Accounting
- Finance
- Management
- Administration
- Sales & Marketing
- Legal Services
- Agriculture

*For other occupations, please ask us!*



INTEGRATED VISA AND JOB SEARCH ASSISTANCE

VISA  
+  
JOB OFFER  
=

Your NEW LIFE in the United Kingdom



WE HELP YOU GET  
STARTED WITH  
YOUR JOB SEARCH...

## Who can use this programme?

This programme is open **EXCLUSIVELY** to full **MIGRATION BUREAU** clients.

To qualify, you **MUST** be eligible for a skilled visa category (we will assess and advise you) and be using the paid services of the Migration Bureau to apply for your visas. The job search component of the programme is **FREE** and open to **ONE PERSON** per application for one time use only.

## About us?

The programme is operated by the Migration Bureau which is part of one of the largest and longest-established international immigration consulting groups with a success rate of over 98.5% visa approvals. We have teamed up with our sister employment consulting company, ODG Recruitment, to offer you access to our highly-effective integrated visa and job search programme. ODG Recruitment has UK-based employment experts who know the local employment market and current job opportunities, and are available to help you search for job leads inside the UK.

## How does it work?

The programme is designed to get you started with your job search but it is not a total solution.

You must be actively involved at every stage of the process but we will provide you with **FREE** guidance and assistance which can help you to find a job in the UK more quickly. The Migration Bureau will assist and process your visa application and co-ordinate your entire visa case and timetable for entering the UK. Once your visas have been approved, you can speak to the ODG Recruitment employment expert in the UK prior to departure for advice and guidance. You will have the reassurance of a personal or telephone consultation on arrival in the UK and you will then be provided with employment leads. Although it is a free service and no guarantees of success are given, past clients have found it to be highly useful and successful at linking them to job leads.

## We will:

- Commence job search assistance only three months prior to a start date AND a visit or your arrival in the UK for interview (very important as employers work at short notice). Research and identify employers and recruitment agents in your chosen destination that employ/place candidates with your skills.
- Provide a list of contact details of employers and recruitment agents for you to contact. In some instances, a formal introduction or referral can be made.
- Guide you on how to present and prepare yourself for an interview.
- Guide you on how to prepare a CV in the local style used in your destination country.
- Provide an arrival consultation and advice on how to set up interviews.
- Provide advice about the local job market in your chosen profession.

## You will need to:

- Advise us of the specific region/city in which you have chosen to settle.
- Liaise directly with employers and recruitment agents that we may recommend in order to set up interviews
- Be actively involved in the job search process, sending letters of applications to employers and agents that we may recommend.
- Prepare an up-to-date and comprehensive CV in the style used in your destination country for us to check.
- Plan a visit to attend interviews as most employers will not offer jobs on a "sight unseen" basis (if you require/need a job offer prior to migrating).
- Apply for vacancies no earlier than 3 months ahead of your intended arrival and a possible start date.
- Keep an open mind and be flexible. Don't expect a job at the same level or salary as in your home country. You may need to take a step back in order to gain local knowledge and experience.

## How much does it cost?

The Jobseeker component of the programme is **COMPLETELY FREE** for one person per application. You will only need to pay all the fees associated with obtaining your visa - for example, Government and other visa application-related fees, and the migration agent fees charged by the Migration Bureau. A full written quotation will be provided before you go ahead. You will also be responsible for your own flight costs, your own relocation costs and any other personal costs.

# Jobseeker Programme Explained...



## What are the steps to follow?

There are 4 stages to the free Jobseeker Programme and you are entitled to a maximum of two hours free consultation time with our in-country Employment Expert. This will incorporate the following stages:

# 1.

### FIRST STAGE

#### Planning and Update Telephone Consultation

You will receive an initial 15-minute planning and update consultation with our in-country Employment Expert which will include:

- Advice on your C.V./Resume to ensure that it is prepared according to the local format
- An update on the local employment market
- Helpful tips on how to look for a job and the job search process
- Advice on the best time to start the job search/interview process
- Answers to any questions you may have at this time

Once registered, we will arrange for our in-country Employment Expert to phone you directly.

Access to your own  
**EMPLOYMENT EXPERT  
IN THE UK**

**IMPORTANT NOTE:** This service is designed to get you started with your job search but it is not a total solution. No guarantees of success are given whatsoever as it must be you that secures a job offer. All costs associated with your job search or trips for interviews are your own responsibility.

We will endeavour to provide current job vacancies and relevant contact details of employers and recruitment agencies BUT WE DO NOT PRE-ARRANGE JOB INTERVIEWS. We require you, the applicant, to contact employers and recruitment agents and to arrange/attend job interviews. In addition to this service, we encourage all clients to also use other job vacancy websites and to apply directly to employers themselves. We simply want you to find a job.

As this is a free service, it is strictly limited to a total of 2 hours professional consulting time for current paying clients of the Migration Bureau only. It is open to ONE PERSON per visa application for use once only. If used correctly, this service is highly-effective at getting you started with your job search provided that you are actively involved.

# 2.

### SECOND STAGE

#### Access to our Online Job Seeker Resource Board

You will receive the password to our protected JOB SEEKER RESOURCE BOARD.

This website resource will provide examples of how to prepare a locally-styled C.V., links to local job vacancy websites, links to employers and recruitment agencies and also helpful tips on the do's and don'ts when searching for work from abroad.



**EXCLUSIVE** for full  
Migration Bureau clients

# 3.

### THIRD STAGE

*(available only 6 weeks prior to a visit)*

#### Immediate Job Vacancies and Employment Leads

Once your visas have been approved or you are visiting your destination country to attend job interviews, our in-country Employment Expert will arrange a further telephone consultation with you. Following this consultation, we will provide you with one list of job vacancies and/or employer/recruitment agent contacts relevant to your occupation and from the region in which you wish to settle. We will also provide a list of the top internet job boards for you to search for any further relevant job vacancies.

You receive assistance at this stage once only.

For this stage, we recommend that you contact us 6 weeks prior to your intended move/visit date.

# 4.

### FOURTH STAGE *(upon arrival)*

#### Personal or Telephone Orientation Consultation

Upon your arrival to your new destination, you are entitled to a 45 minute personal or telephone "job search orientation" consultation with our in-country Employment Expert. They are available to answer any questions you may have. You will be provided with up-to-the-minute information on the local job market and helpful job search/interview tips. You will also be provided with further current job vacancies or the contact details of local relevant employers or recruitment agents. You will then need to contact and follow-up on these leads. Our experts will also provide some initial arrival support. This consultation can be conducted in person or over the telephone/email (note only one arrival consultation is provided).

HIGH SUCCESS RATE  
98.5% Visas approved

# Visa & Jobseeker Programme

The key to your success is our 4 step plan

Step 1. 

Immigration Evaluation

Step 2. 

Residence Visa Processing

Congratulations!  
Your visas are approved

Step 3. 

Jobseeker Programme

There are 4 stages to the Programme (explained overleaf) and you are entitled to a maximum of 2 hours free consultation time with our in-country employment experts.

Step 4. 

Settlement Services Programme

We provide free advice and guidance on a range of relocation services to assist you with your move to the UK.



## NEXT STEP...

We are here to help you to achieve your goal of a new life in the UK.

### Not yet a client?

Please complete a FREE immigration assessment by visiting [www.migrationbureau.com](http://www.migrationbureau.com). If you have already completed an assessment and received a positive response, please phone your nearest Migration Bureau office for details of the next step to take.

### Already a full client?

If you are already a current paying client of the Migration Bureau AND applying for visas through them, you can register for the programme immediately by providing your valid client number by emailing [info@odgreruitment.com](mailto:info@odgreruitment.com) with a current C.V. You will then be contacted within 5 working days.



UNITED KINGDOM :

A great new lifestyle awaits you...

*"Emigration made easier"*